



Baston House School

Information for parents and carers on our provision for remote learning.

February 2021

Introduction

Baston House School has remained open throughout the COVID 19 pandemic. The school continues to remain open but we recognise that some parents/carers feel that, during the exceptional circumstances, their child is safer at home. At times, some pupils cannot attend school because they are following public health advice to self-isolate at home.

The aim of this document is to provide additional information alongside our Curriculum and Remote Learning policy and to provide parents with a greater knowledge and understanding of how we will continue to deliver our curriculum and support their child's home learning.

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents / carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

The pupils at Baston House have a wide range of needs. When planning for a remote education for our pupils, we need to take account of these needs and plan individualised approaches and support for each pupil within the tasks being set. The information in this document sets out the whole school expectations for remote learning.

This approach is different to that taken if an individual pupil is absent during this period but the majority of their class or bubble are attending. For details of what to expect where individual pupils are self-isolating, please see the final section of this document.

Our remote curriculum: what is taught to pupils at home?

A pupil's first day or two of being educated remotely might look different from our standard approach. This is because these absences can occur at short notice and a short period is needed while we take all necessary actions to prepare for a longer period of remote teaching. Our remote learning curriculum aims to match the curriculum that pupils would receive if they were attending school. This includes a specified number of tasks that require completion of teacher set activities and some independent study where appropriate. If your child does not have access to a device, please contact the school directly to make arrangements.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Teachers at Baston House School are currently planning lessons in such a way that, should pupils need to work from home, they can be provided with activities that directly link to the learning taking place in the classroom.

Parents will be sent a link email to our digital learning platform ADL, via a Zoom invite for face-to-face sessions. Pupils are provided login details to access IDL, My Maths, Typesy and other subject specific learning apps. Work and equipment is delivered (or posted) home for pupils or set on ADL and/or Class Dojo. We understand that some parents/carers prefer to avoid accessing all tasks through electronic devices and for this reason we are also able to send work home where requested.

When providing remote learning, teachers are responsible for:

- Setting work on their classes
- Ensure planning is suitable and easy to follow in case of absence
- Uploading work to either Class Dojo, ADL or sending it via post or emails
- Setting deadlines for pupils to complete work
- Cover another's digital live lesson if needed, following their plans

- Ensure consistency across the year/subject and make sure students with limited access to devices can still complete the work.
- Providing feedback on work via school's online platforms
- Keeping in touch with pupils who are not in school
- Report any safeguarding concerns to the Designated Safeguarding officer and follow all safeguarding procedures and policy
- Maintain communication with parents/carers (Emails, phone calls, Class Dojo etc.)
- Maintain communication with their line managers and the SMT team
- Any complaints or concerns shared by parents and students are to be handled as stated within the complaints policy
- Attending virtual meetings with staff, parents and students, ensuring they are presented in a professional manner (clothing, cleanliness etc.)
- It is the individuals' responsibility to ensure they are working in a suitable location; no background noise, conversations are confidential etc.

Following the first few days of remote education, will my child be taught the same curriculum as if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, practical subjects for those pupils in school may differ from those pupils at home.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

KS2: 4 hours of Education daily

We will aim to deliver remote learning as below although, depending on pupils' needs this may vary:

- L1-3: Pupils at home join in live lessons delivered at the same time to pupils in school
- L4-6: Pupils at home complete independent work set by teachers either on ADL and/or Dojo as per usual timetable. Hard copies may need to be sent home as some parents cannot access these platforms or not be able to print out work
- Pupils attending school, L4-6 will attend lessons on their timetable as usual
- **Food tech lessons** – Parents will need to be given the recipe for each week in advance. Live lessons may be offered but some pupils may need to be given the recipe and instructions only. Please liaise with parents for best way to deliver. Evidence could be pictures, videos, etc.
- **PE lessons** – Teacher to send exercise ideas/youtube links/channels/exercise programme/research, etc. based on what the other pupils in school are learning. This must include physical activity. Evidence will be the same as food tech lessons
- **Science lessons** – Experiments will also need to be shared with parents in advance if equipment/tools needed are not available

KS3: 4 to 5 hours of Education daily

We will aim to deliver remote learning as below although, depending on pupils' needs this may vary:

- Class teachers will choose 3 lessons daily (core subject preferred) to be delivered through ADL/Zoom live sessions. The other 3 lessons of each day, needs to be provided by work being set either on ADL and /or Dojo. Hard copies may need to be sent home as some parents cannot access these platforms or not be able to print out work
- Form teachers are expected to upload the work to each of their form group based on the planning already shared by specialist subject teachers
- **Food tech lessons** – Parents will need to be given the recipe for each week in advance. Live lessons may be offered but some pupils may need to be given the recipe and instructions only. Please liaise with parents for best way to deliver. Evidence could be pictures, videos, etc.

- **PE lessons** – Teacher to send exercise ideas/youtube links/channels/exercise programme/research, etc. based on what the other pupils in school are learning. This must include physical activity. Evidence will be the same as food tech lessons
- **Science lessons** – Experiments will also need to be shared with parents in advance if equipment/tools needed are not available

KS 4: 4 to 5 hours of Education daily

We will aim to deliver remote learning as below although, depending on pupils' needs this may vary:

- Class teachers will choose 3 lessons daily (**core subject preferred**) to be delivered through ADL/Zoom live sessions. The other 3 lessons of each day, needs to be provided by work being set either on ADL and /or Dojo. Hard copies may need to be sent home as some parents cannot access these platforms or not be able to print out work
- Form teachers are expected to upload the work to each of their form group based on the planning already shared by specialist subject teachers
- **PE lessons** – Teacher to send exercise ideas/youtube links/channels/exercise programme/research, etc. based on what the other pupils in school are learning. This must include physical activity. Evidence will be the same as food tech lessons
- **Science lessons** – Experiments will also need to be shared with parents in advance if equipment/tools needed are not available

KS 5: Same hours as corresponding to students' current timetable

Remote learning needs to be delivered as below but taking into consideration pupils' individual timetables and qualifications:

- **If it fits into students' timetables**, class teachers will choose 3 lessons daily to be delivered through ADL/Zoom live sessions. The other 3 lessons of each day, needs to be provided by work being set either on ADL and /or Dojo. Hard copies may need to be sent home as some parents cannot access these platforms or not be able to print out work
- Form teachers are expected to upload the work to each of their form group based on the planning already shared by specialist subject teachers (this does not apply to Options)
- **PE lessons** – Teacher to send exercise ideas/youtube links/channels/exercise programme/research, etc. based on what the other pupils in school are learning. This must include physical activity. Evidence will be the same as food tech lessons

Accessing remote education

How will my child access any online remote education you are providing?

Pupils will be provided with access to the remote learning platform ADL, invites will be sent via zoom to a parent's email address. Remote access may also be provided to other learning platforms such as IDL, TTRockstars, MyMaths and other subject specific platforms. Hard copy work packs and resources will be sent out via post on request.

The staff team will continue to contact parents & pupils to support learning making provision for remote contact with pupils on a daily basis in two forms:

- Pupils will have access to work that allows them to continue progress while at home
- Pupils will have the opportunity for face-to-face interaction with their class teacher on a daily basis, if their needs allow

In as far as is possible Baston House School should attempt to replicate the timetable that pupils follow through the course of a normal school day. We are mindful of the challenges of operating in an unfamiliar environment in that:

- Online learning operates on a very different dynamic
- Some subjects and activities do not lend themselves well to remote learning

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We also recognise that some parents find it harder to support learning on computers because their child's needs make it difficult to equate home use of devices with schoolwork. We take the following approaches to support those pupils to access remote education:

- Hard copies / printed material could be delivered to pupils to ensure they are accessing the curriculum at all times
- All work produced by teachers is recorded
- The staff team will contact pupils daily
- Devices could be lent to pupils on an individual basis, although this depends on the number of pupils requiring them and the number of pupils attending face-to-face education

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Live teaching (online lessons / group work / individualised) via ADL, Class Dojo and other online apps

- Online homework support systems
- Printed paper packs produced by teachers (e.g. workbooks, printed activities)
- Commercially available websites supporting the teaching of specific subject areas e.g. BBC Bitesize, Oak National Academy, etc.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We aspire for all of our pupils to engage with the hours, previously identified above, of remote learning daily, but we recognise that this can present a significant challenge for many of our pupils and their parents / carers who are supporting them. We understand that our pupils all require significant additional support at times to access and complete tasks set. We understand that this is a huge challenge for some individuals and this is why our teaching teams will remain in regular contact.

We ask that all parents and carers communicate with their class teachers to ensure effective support in delivering remote learning. We are required to keep a record of pupil engagement in remote education, even more so with students who are completing qualifications. There is more information about parent and students responsibilities on our Remote Learning Policy.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Pupils are required to submit work via email, post, Class Dojo or ADL in the form of completed work, scanned work or photo evidence, which will notify teachers. The staff team will contact you for information regarding the engagement and completion of work. All work submitted will be recorded and pupils will be provided with feedback from their teachers.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to providing feedback on pupil work is as follows:

- Direct communication via the digital platforms
- Teacher assessment of work
- Feedback given on receipt of all work submitted

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided is likely to differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school. Our principle will remain that wherever possible, the curriculum being taught at school will broadly match the activities set for a self-isolating pupil.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Baston House School's process for a pupil who is self-isolating and those pupils who are in school will largely be the same. Work delivered to pupils in school will be the same for those who are self-isolating. Those pupils at home will be able to access the same work from our digital platform, printed packs delivered to their home or join live session with their class via ADL.

Will my child still be able to access the therapeutic support needed?

Baston House School's clinical team will still be providing remote support for the school and individuals via online sessions. For further information on how this will look, please refer to our Remote learning policy.