STAFF COMMUNICATION FLOW CHART

Sickness / Absences

Main School Phone

02084621010

Admin team ill inform relevant people (Teaching team, Inclusion team)

Meetings / Appointments

Main School Phone

02084621010

Admin team will inform relevant people and book appointment

General Enquiries – Term dates, whole school calendar and events

Main School Phone

02084621010

Parent Concerns

Escalate to next level if concern is about that specific level

Teaching teams

Phase Lead/Assistant Headteacher

Y1-6 – Grace Jackson
Y7-Y9 – Viera Abou-Auda
Y10-Y11 – Nickolas George
Y12-Y14 – Sharon Oakes

Deputy Headteacher

Y1-7 – Carey Jones

Y8-Y11 – Alvaro Rios

Y12-Y14 Willem Stapelberg

Headteacher

Ben Price

Safeguarding concern / Family Support

Inclusion Manager/DSL – Jacqui Jonhson
Family Liaison Officer/DDSL- Rhiannon Parish

Clinical Team Contact

Lead Clinician – Lucy Bick

SEND / ARM / EHCP

SENCO - Emma Clyde